

HAMILTON ISLAND POSITION DESCRIPTION

POSITION DETAILS

POSITION TITLE:	Pool Maintenance Technician	LOCATION:	Hamilton Island
DIVISION:	Maintenance	DIRECT REPORTS:	Nil
REPORTS TO:	Pool Maintenance Supervisor	INDIRECT REPORTS:	Nil
DATE PREPARED:	March 2012		

JOB PURPOSE

Responsible for the maintenance of HIE pools and spas. This includes but not limited to cleaning and testing of pools and spas, general maintenance and upkeep of pools and spas and other tasks as requested

JOB RESPONSIBILITIES (NOT LIMITED TO)

- Ensures all pools and spas are maintained and repaired as directed ensuring a high standard of product quality
- Ensures testing and keeping of test results of the water quality of HIE pools and spas is equal or above Queensland Pool Guidelines
- Responsible for the maintenance and security of all tools which are the property of HIE
- Maintain accurate records of times and materials used on all maintenance requisitions
- Ensures all allocated vehicles are maintained in a clean, safe and roadworthy condition at all times
- Assists any other maintenance staff as requested by the Maintenance Manager
- Maintains effective channels of communications through attending briefings, departmental and employee meetings to ensure all relevant information is passed between the appropriate parties
- Performs any additional tasks as requested by the Maintenance Manager

EXPERIENCE & QUALIFICATIONS

- School Certificate (Essential)
- Certificate II in Pool Technology or equivalent (Essential)
- Minimum 2 years experience with commercial pools (Essential)
- Previous experience in Tourism or Hospitality Industry (Desirable)

PERSON SPECIFICATION/SKILLS

- Excellent personal presentation
- Excellent communication and interpersonal skills
- Attention to detail
- Flexible with Rostering and wiliness to work in excess of 40hrs per week as required

KEY WORKING RELATIONSHIPS

- All Departments
- All Guests
- Suppliers and Contractors
- Concessionaires
- HIE Executive Team and Stakeholders